

LegalPlacement.com

Legal Personnel Placement / Full-Time & Temporary

LegalPlacement.com

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An equal opportunity employer.

EMPLOYMENT APPLICATION

PERSONAL	
Name	_____
(Last)	(First) (Middle)
Address	_____
(Street)	(City)
State:	Zip Code: _____
Cell Phone	Phone Number: _____
Have you ever been convicted of a felony in the last seven years?	<input type="radio"/> Yes <input type="radio"/> No Explain Felony
Are you a citizen of the United States?	<input type="radio"/> Yes <input type="radio"/> No

JOB INTERESTS/SKILLS	
Position(s) applied for	Salary Desired _____
Have you applied for a position here before?	<input type="radio"/> Yes <input type="radio"/> No If yes, when? _____
Type of employment requested	<input type="radio"/> Full Time <input type="radio"/> Part Time <input type="radio"/> Temporary <input type="radio"/> Summer
Date you could begin working	Typing Speed (WPM) _____
Summarize any other special skills or qualifications	_____

EDUCATION

TYPE OF SCHOOL	NAME AND LOCATION	COURSE OF STUDY	# OF YEARS	GRADE AVERAGE	MAXIMUM GRADE	DEGREE, DIPLOMA, CERTIFICATE AND HONORS RECEIVED
HIGH SCHOOL						
COLLEGE OR UNIVERSITY						
OTHER EDUCATION						
OTHER EDUCATION						

EMPLOYMENT HISTORY (LIST MOST RECENT FIRST)

1. Name of Employer _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor and Title _____ Your Title _____

Employed From _____ To _____ Starting Salary _____ Ending Salary _____

Work Performed

Reason for leaving _____

2. Name of Employer _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor and Title _____ Your Title _____

Employed From _____ To _____ Starting Salary _____ Ending Salary _____

Work Performed

Reason for leaving _____

3. Name of Employer _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor and Title _____ Your Title _____

Employed From _____ To _____ Starting Salary _____ Ending Salary _____

Work Performed

Reason for leaving _____

REFERENCES

<i>Name</i>	<i>Relationship</i>	<i>Home Phone</i>	<i>Daytime Phone</i>

ACKNOWLEDGEMENT

I certify that the answers given by me in this application are correct to the best of my knowledge. I understand that any falsification of this application, whether willingly or accidental, is grounds for disqualification of employment consideration, or dismissal from employment if I am hired. I authorize the company to contact any and all of the references I have listed above to obtain previous employment information or any other pertinent information that they may have. Further, I release the above mentioned references from any and all liability for any damages that may result from information collected by this company. Verification of eligibility to work in the United States must be satisfied for an offer to be made.

Applicant's Signature _____ Date _____